



CANNON BUILDING
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STATE OF DELAWARE
COUNCIL ON REAL ESTATE APPRAISERS

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PUBLIC MEETING MINUTES:	COUNCIL ON REAL ESTATE APPRAISERS
MEETING DATE AND TIME:	Tuesday, February 16, 2016 at 9:30 a.m.
PLACE:	Division of Professional Regulation 861 Silver Lake Blvd., Conference Room A Cannon Bldg., Dover, Delaware 19904
MINUTES FOR APPROVAL:	March 15, 2016

MEMBERS PRESENT

Lynn Baker, Professional Member, Chair
Douglas Nickel, Professional Member, Vice-Chair
Georgianna Trietley, Professional Member
Denise Stokes, Public Member
Kevin Gillis, Banking Member (arrived at 9:35 a.m.)

MEMBERS ABSENT

Patricia Ennis, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Jennifer Witte, Administrative Specialist II
Kevin Maloney, Deputy Attorney General

OTHERS PRESENT

William Diveley
Pat Lorenz
Doug Sensabaugh
Ken Porter
Sheila Ross
Beverly Wilson

CALL TO ORDER

Mr. Baker called the meeting to order at 9:40 a.m.

Mr. Baker acknowledged the passing of one of the Council's public members, Mr. Frank Long on February 4, 2016.

REVIEW OF MINUTES

A motion was made by Mr. Nickel, seconded by Ms. Stokes, to approve the minutes from the January 19, 2016 meeting as presented. The motion was unanimously carried.

UNFINISHED BUSINESS

Proposal to Deny Hearing – Patrick Lorenz, 9:30a.m.

A motion was made by Mr. Nickel, seconded by Ms. Trietley, to table the proposal to deny hearing until the March Council meeting due to lack of voting quorum. The motion was unanimously carried.

NEW BUSINESS

Approval of Continuing Education Activities

After review, a motion was made by Ms. Trietley, seconded by Mr. Nickel, to approve the following continuing education activities as presented:

Dynasty School

2016-2017 15-Hour Equivalent USPAP Course, 15 hours (online)

OnCourse Learning dba Career Webschool

2016-2017 7-Hour USPAP Update Course, 7 hours (online)

NAIFA

2016-2017 National USPAP Update, 7 hours (classroom)

Collateral Underwriter and the Future of Appraising, 4 hours (classroom)

Beach Appraisal Seminars

Valuation of Easements, 7 hours (classroom)

The USPAP Compliant Appraisal Report, 7 hours (classroom)

Philadelphia Metro. Appraisal Institute

Beyond the Numbers: Market Analysis Tips & Trends, 2 hours (classroom)

Delaware Association of Appraisers, Inc.

Delaware Law, Rules & Regulations (2015-2017), 3 hours (classroom)

The motion was unanimously carried.

Review of Applications for Certified Residential Appraiser by Examination

After review, a motion was made by Mr. Nickel, seconded by Ms. Stokes, to approve the certified residential appraiser application of William Clark to sit for the examination. The motion was unanimously carried.

Experience Log Assignment for Report Selection and Review

After review, Ms. Trietley selected five properties from Mr. Clark's experience log for selection of his appraisal reports.

Review of Applications for Certification as an Assessor

After review, a motion was made by Ms. Trietley, seconded by Mr. Nickel, to approve the application for Constance Miller for Certification as an Assessor. The motion was unanimously carried.

Approval of Ratified Appraiser Trainee Applications

A motion was made by Mr. Nickel, seconded by Ms. Stokes, to ratify the approval of the appraiser trainee application of Matthew Polly. The motion was unanimously carried.

Approval of Ratified Certified General Real Property Appraiser Applications – Reciprocity

A motion was made by Ms. Trietley, seconded by Ms. Stokes, to ratify the approval of the certified general real property appraiser applications of Ryan Christman and Jamie Rich. The motion was unanimously carried.

Approval of Ratified Certified Residential Real Property Appraiser Applications – Reciprocity

A motion was made by Mr. Nickel, seconded by Ms. Trietley, to ratify the approval of the certified residential real property appraiser application of Raymond Uleau. The motion was unanimously carried.

CORRESPONDENCE

There was no correspondence.

OTHER BUSINESS BEFORE THE COUNCIL

Ms. Trietley inquired as to the length of time a licensee may renew their license late without having to reapply. Mr. Maloney referred her to 2.2.3 of the current rules and regulations which states “a licensee or certificate holder shall not perform appraisals after a license has expired. A licensee or certificate holder may renew a certificate or license within 60 days of its expiration. After 60 days, the individual must reapply as a new applicant.”

PUBLIC COMMENT

Doug Sensabaugh introduced Ken Porter as being new to the New Castle County Tax Assessor's office.

NEXT MEETING

The next meeting will be March 15, 2016 at 9:30 a.m. in Conference Room A.

ADJOURNMENT

There being no further business, a motion was made by Mr. Nickel, seconded by Ms. Trietley, to adjourn the meeting at 10:01 a.m. The motion unanimously carried.

Respectfully submitted,

Jennifer L. Witte

Administrative Specialist II